

NORTHEAST MISSOURI AREA AGENCY  
BOARD OF DIRECTORS MEETING MINUTES

April 26, 2021 10:00am  
Shelbina Library

The meeting was called to order by Chair Laura Burnham.

Members present: Carol Ragar, Cheryl Brammer, Debra Sparks, Dollene Sanders, Travelle Whitaker, Twila Anderson, Mary Lou Brennen, and Laura Burnham.

Also present: Rebecca Nowlin, our temporary director, and Lisa Knoll who is assisting her.

Members absent: Ruby Dunbar, Cheryl Hayes and Bev Cole.

The Board reviewed the financial statements provided. Ms Ragar made a motion to accept them as presented and Ms Brennen seconded it. The motion passed unanimously.

The Board reviewed the meals and home health care reports provided. Ms Sparks made a motion to accept them as presented and Ms Ragar seconded it. The motion passed unanimously.

Director Windtberg, who is on medical leave, requested that we consider extending the closure of the office to the general public in light of the COVID19 pandemic. Ms Sanders made a motion to that effect and that we place a sign on the door indicating that services are still available, appointments can be made and list our phone number for people to contact us. The motion was seconded by Ms Whitaker. The motion passed unanimously. It was also suggested that we get a door bell, maybe one that allows conversation, and Ms Burnham will look into that.

Both Ms Nowlin and Ms Knoll have been in contact with staff. They both report that they have been able to answer any questions staff has had in Ms Windtberg's absence and that all the regular work of the Agency is being done. Ms Sanders reported that she and Ms Dunbar had signed the checks as usual.

The meeting was paused at 10:30 and the Board went into closed session to address grievance issues recently raised by staff.

The regular Board meeting was resumed at 11:45. The next Board meeting was set for May 24. A motion was made by Ms Ragar, seconded by Ms Anderson to adjourn the meeting. The meeting was adjourned at 11:50.

Respect submitted,

Laura Burnham